



1. Press the home key on the panel of the photocopier.



2. Select 'Utility' on the bottom right of the screen.



3. Select 'User Settings' then select 'Printer Settings' then select 'Print Reports'. Print the readings by pressing 'Print List' or send me the below highlighted figures on the email.

Meter Count	Serial Number	:11		
	Copy	Print	Scan/Fax	Other
Heter Count		Total	Large Size	Total (Copy + Print)
Total	Black	13	0	13
18 Black 13	Full Color	0	0	5
	Single Color	0	0	
Color	2 Color	0	0	0
	Total	13	0	
	Print List Coverage Rate Eco Info			
	09/14/2011 16:53			Close